



## Information Leaflet for

### Event Registration / Abstract Submission / Event&DBG Information

#### 1. Name of the responsible body:

Deutsche Bunsen-Gesellschaft für physikalische Chemie e.V.

#### 2. Management

Managing Director: Dr. Elisabeth Kapatsina

#### 3. Contact address for the responsible body

Varrentrappstrasse 40-42  
60486 Frankfurt am Main

#### 4. The purpose of the data processing

Customer Service; Preparation, implementation and follow-up of the event and support for all participating groups of people; Information about events and DBG; Issuing of contracts and invoices; Information exchange; Event organization; Quality assurance

#### 5. Admissibility of data processing

Legal obligation

Contract/Quasi-contract

Declaration of consent (photo and video recording)

Declaration of consent (tacit) of the person concerned

#### 6. Recipients or categories of recipients to whom the data is/or will be disclosed

☒ internal

DBG's employees

☒ external

Before, during and after the event: Service providers, committees, cooperation partners and communication services related to the event organization

#### 7. Deadlines for data deletion

Tax data in accordance with legal requirements, 10 years after the annual financial statements in accordance with the tax code.

2 years after the end of the event and all financial transactions have been completed.

#### 8. Data transmission to a non-European Union (EU) country or an international organization

If we process data in a third country (i.e. outside the European Union (EU) or the European Economic Area (EEA)) that occurs in the context of the use of third-party services or disclosure or transmission of data to third parties, this will only take place if it happens to fulfill our (pre) contractual obligations, on the basis of your consent, on the basis of a legal obligation or on the basis of our legitimate interests.

## **Rights of the Persons concerned**

In order to do justice to the transparency and modalities regulated in Art. 12 of the EU GDPR, the person responsible for the matter must subsequently inform the persons concerned about the rights of the person.

### **a) Right to information (Article 15)**

The data subject has the right to ask the person responsible for confirmation of the processing of the personal data in question. The person responsible will provide a copy of the personal data that is the subject of the processing. For all further copies requested by the data subject, the person responsible may request a reasonable fee based on the administrative costs involved.

### **b) Correction (Article 16)**

The data subject has the right to demand correction or completion of personal data concerning them.

### **c) Cancellation (Article 17) - "Right to be forgotten"**

See point 7: Deadlines for data deletion

### **d) Right to object (Article 21)**

If the data subject objects to the processing of personal data for any reason, the controller may no longer process such data unless he/she can demonstrate compelling legitimate grounds for the processing that outweigh the interests, rights and freedoms of the data subject, or the processing serves the assertion, exercise or defense of legal claims.

### **e) Right to complain to a supervisory authority**

Individuals affected have the right to lodge a complaint with the relevant competent supervisory authority.

### **f) Consequences of non-provision of personal data**

Failure to provide or objection to the processing of personal data of the data subject will result in exclusion from the event.